

SUNY Distinguished FAQ 2026

Awards: SUNY Distinguished Professor = SUNY DP
SUNY Distinguished Librarian = SUNY DL
SUNY Distinguished Service Professor = SUNY DSP
SUNY Distinguished Teaching Professor = SUNY DTP

Note: UB can only nominate 2 faculty each for DSP/DTP annually but has no limits on SUNY DP/DL nominations.

Eligibility:

- Nominee must have held rank of Professor/Librarian for 5 years minimally.
- SUNY DP must have held 1 year full-time service at UB.
- SUNY DL must have at least 3 years of full-time service at UB.
- SUNY DSP and DTP must have at least 3 years of full-time service at UB.
- Faculty who have retired or who will retire before promotion to the rank are ineligible.
- Faculty holding a concurrent administrative appointment above the level of department chair for which they receive extra compensation are ineligible for DSP.
- Faculty holding Distinguished Faculty Rank may not be nominated for another Distinguished Faculty Rank designation.

Submission requirements:

Dossiers must include all items in the following order:

- Nomination Portfolio Cover Sheet
- Nomination abstract (Word format) 200 word maximum
- Current CV including
 - date at top
 - nominee's department
 - nominee's date of appointment to SUNY system
 - nominee's appointment to highest rank attained and corresponding date
 - additional guidance on DP CV**
- For DTP: course evaluation summaries and grade distributions**
- Internal letters
 - 5 required (Chair, Dean & Provost* letters count toward total)
 - CVs not required
- External letters
 - 5 required from prominent disinterested evaluators from diverse areas of the nominee's career
 - DTP: 1 letter should be from nominee's former student
 - Complete/full CVs preferred; biosketches permitted especially from industry evaluators

Deadline: anytime between March 1 through May 1, 2026

Submission: PDF nomination submitted via UBbox with email notification to [OFA](#) + 1 hard copy mailed/delivered to OFA

* Provost letter will be added to dossier; no action needed by unit

** see [SUNY Distinguished Nominations website](#)